



2026 Years 9–12 Information Handbook



Contents

Senior School Staff	3	Pastoral Care	13
Years 9-12 Pastoral Care Teachers	4	Student Wellbeing	13
Information at a Glance	6	Counselling and Support	13
School Hours	6	Academic Support	13
Before School	6	General Information	14
School Office Hours	6	<i>Big Sister, Little Sister</i>	14
2026 Term Dates	6	Fahan Parents and Friends' Association	14
Student Absence	7	Lunchtime Activities	14
Absence	7	Senior Library	14
Late Arrivals	7	Co-Curricular Programs	15
Appointments During School Day	7	Amnesty Group	15
Campus Map	8	Book Club	15
Parent Information	9	Da Vinci Decathlon	15
Drop Off and Pick Up Procedures	9	Debating	15
Uniform	9	Mathematics Relay	15
Mobile Phone Guidelines	10	Music	15
School Canteen	10	Writing Club	15
Recess and Lunch	10	Co-Curricular Sporting Program	16
Books and Stationery	10	Fahan School Policies	17
Homework	10	Statement of Commitment to Child Safety	17
Device Program	11	Bullying	17
Excursions, Camps and Outdoor Experiences	11	Medication	17
Parent Communications	12	Sun Protection	17
EdSmart	12	Anaphylaxis and Allergies	17
Assessment, Feedback and Reporting	12	Student Illness and Health	18
<i>The Tree</i>	12	Cybersafety	18
Fahan School App	12	Senior School Late Submission Policy	18
School Newsletter	12	Academic Integrity Policy	19
		Feedback	19

Senior School Staff

Deputy Principal

Mr Chris Summers
summersc@fahan.tas.edu.au



Fenton Head of House

Ms Holly Lutzow
lutzowh@fahan.tas.edu.au



Franklin Head of House

Mrs Clare Enright
enrightc@fahan.tas.edu.au



Freycinet Head of House

Mrs Liana Hayes
hayesl@fahan.tas.edu.au



At Fahan, the House system organises students vertically across the Senior School from Years 7–12 and fosters a sense of belonging.

Heads of House are responsible for the academic care of students in their House and for enhancing student learning, wellbeing and resilience through pedagogies that are sympathetic to student needs and embedded in positive educational experiences. The role is vertical, so students and their families will generally work with one Head of House for the whole of their Senior School journey.

We aim to provide the right blend of challenge, support, expectation and care for each student, so they can value their learning, and build their understanding of themselves as individuals and as members of the Fahan Community. In each House, students are expected to work together to achieve common goals. They share a group identity, symbolised in their House name and logo. In essence, the Houses create a smaller community for students to interact with each other. Each girl belongs to a House: Fenton (navy), Franklin (white) and Freycinet (orange), and participates in House competitions and other House activities.

New students will be assigned a House, maintaining a balance in numbers between each House. If students have a close relative who is currently at the School or is a Fahan Alumna, please ensure that the School is made aware of this, so they can be allocated to the same House.

Years 9-12 Pastoral Care Teachers

The Pastoral Care Teachers for 2026 are outlined below and are the first point of contact for parents.

Year 9



Fenton

Mrs Stacey Maley

maleys@fahan.tas.edu.au



Fenton

Mrs Peta-Jane Buchanan

buchananp@fahan.tas.edu.au



Franklin

Mrs Susan Stokes

stokess@fahan.tas.edu.au



Freycinet

Ms Allison Williamson

williamsona@fahan.tas.edu.au

Year 10



Fenton

Dr Melanie East

eastm@fahan.tas.edu.au



Fenton

Mrs Peta-Jane Buchanan

buchananp@fahan.tas.edu.au



Franklin

Ms Anna Forward

forwarda@fahan.tas.edu.au



Freycinet

Mr Chris Wood

woodc@fahan.tas.edu.au

Further information about our staff can be found on the School website at

<https://www.fahan.tas.edu.au/people>.

Years 9-12 Pastoral Care Teachers

The Pastoral Care Teachers for 2026 are outlined below and are the first point of contact for parents.

Year 11



Fenton

Mrs Kate Camm

cammk@fahan.tas.edu.au



Fenton

Mrs Stephanie Stratton

strattons@fahan.tas.edu.au



Franklin

Mrs Sharon Johns

johnss@fahan.tas.edu.au



Freycinet

Ms Cheree Harcourt

harcourt@fahan.tas.edu.au

Year 12



Fenton

Ms Fiona Short

shortf@fahan.tas.edu.au



Franklin

Mr Jake Bevan

bevanj@fahan.tas.edu.au



Freycinet

Ms Felicity Jacobs

jacobsf@fahan.tas.edu.au

Further information about our staff can be found on the School website at

<https://www.fahan.tas.edu.au/people>.

Information at a Glance

School Hours

Punctuality is important and all students are expected to arrive in time for the start of School at 8:30am. Class times for Years 9 to 12 are as below:

8:30am – 8:40am	Pastoral Care
8:40am – 9:30am	Period 1
9:30am – 10:20am	Period 2
10:20am – 10:50am	Recess
10:50am – 11:40am	Period 3
11:40am – 12:30pm	Period 4
12:30pm – 1:00pm	Lunch
1:00pm – 1:40pm	Pastoral Care/Activities/Assembly/Study
1:40pm – 2:30pm	Period 5
2:30pm – 3:20pm	Period 6

Before School

Students are welcome on the grounds and in classrooms from 8:15am when supervision commences for the day. Prior to this time, there is no supervision and classrooms are not open.

School Office Hours

Reception hours are 8:00am - 4:00pm during term time and 9.00am- 3:30pm during school holidays. The School Office is closed over the Christmas period.

2026 Term Dates

Term 1

(Summer Uniform)

Monday 2 February - Friday 17 April
(Easter: Friday 3 April - Tuesday 7 April incl.)

Term 2

(Winter Uniform)

Tuesday 5 May – Friday 10 July

Term 3

(Winter Uniform)

Tuesday 28 July – Friday 2 October

Term 4

(Summer Uniform)

Monday 19 October – Monday 7 December
(Kinder to Year 6 finish Friday 4 December)
(Show Day Break: Thursday 22 October – Friday 23 October incl.)

Speech Night

Monday 7 December

Student Absence

Absence

If your child is absent from School for any reason, please notify us by 9:00am using one of the following methods:

- The Fahan School App - select Absentee
- Email absence@fahan.tas.edu.au
- Call Reception on 6225 1064

Please do not email class teachers directly regarding an absence.

Late Arrivals

- All students must be signed in and out by Reception staff and proceed promptly to class.

Appointments During School Day

Communicate using the Fahan School App or email absence@fahan.tas.edu.au with collection and return times. All students must be signed in and out at Reception.

The relevant teachers will be advised depending on your daughter's timetable.

Students taking holidays during term time can impact on the ability of teachers and, more importantly, other students, to complete programs of work effectively. If foreseen absences are unavoidable, please notify the School as above.



Campus Map



Parent Information

Drop off and Pick up Procedures

An express drop off and pick up zone exists at the front of the School. Please use the designated areas for drop off and pick up as per the illustration below. These zones are designed to facilitate a smooth flow of traffic, preventing congestion and reducing the risk of accidents.

Please do not park in restricted areas including over private driveways in our surrounding neighbourhood. Avoid distractions like talking on the phone while driving through the school zone. Keep your attention on the road and the children around you.

Please drive slowly and always follow the traffic rules, including speed limits, stop signs, and pedestrian crossings. The safety of pedestrians – especially our students – is paramount.



Uniform

It is important that all students wear the uniform with dignity, pride and respect.

Please thoroughly read the [Uniform Guidelines](#) that outline important uniform rules and the uniform requirements for every year level. These guidelines ensure each student is wearing the correct and appropriate uniform at all times. We request your support in ensuring your daughter/s adhere to these guidelines.

Students will regularly be reminded of these guidelines and it is expected that they are followed. Classroom teachers will be checking uniform regularly and asking for immediate attention to areas that require improvement. All articles of clothing are to be clearly labelled and kept in good order.

[illegible]



Uniform Requirements

YEARS 3-10

Summer Uniform - Option 1



Summer Uniform - Option 2



Winter Uniform - Option 1



Winter Uniform - Option 2



YEARS 11-12

Summer Uniform - Option 1



Summer Uniform - Option 2



Winter Uniform - Option 1



Winter Uniform - Option 2





Uniform Requirements

PE UNIFORM (KINDER TO 12th)

PE Uniform (Summer)	PE Uniform (Winter)
Yellow short pants	Yellow short pants (optional)
Yellow short pants	Yellow short pants
White short pants	White short pants
Yellow long pants	Yellow long pants
Yellow long pants	Yellow long pants
White short pants (used for warm during Winter season)	White short pants (used for warm during Winter season)
Yellow short pants	Yellow short pants
Yellow short pants and pants	Yellow short pants and pants
Yellow short pants and pants (optional)	Yellow short pants and pants (optional)
Yellow short pants (optional for PE season only)	Yellow short pants (optional for PE season only)

Summer Uniform



1

Winter Uniform



2

Shorts PE Uniform



3

Longs PE Uniform



4

Winter PE Uniform



5

YEAR 9

Summer & Winter

Yellow short pants (used for warm during winter season)

Yellow short pants (used for warm during winter season)

Yellow short pants (used for warm during winter season)

[illegible]

Parent Information

Mobile Phone Guidelines

We recognise that parents often wish their child to carry a personal mobile phone and that there are times when it is genuinely appropriate for students to have access to one. Mobile phones are powerful tools and, as such, must be managed appropriately.

In Years 7–10, students' mobile phones must be switched off and kept in their lockers during the School day, which includes when on the premises before School, from 8:15am. Years 11 and 12 students may carry a mobile phone, but they must not be visible during class time and may only be used in the Years 11 and 12 Common Room. Sometimes, the use of devices may be required in lessons and will be at the discretion of the teacher.

Parents are asked not to call or message students during School hours. We ask that communications to students during the day are made via Reception or Fahan staff. The School seeks to assist the development of resilience and independent problem solving, and so a student should not contact parents with a problem while at School, but rather seek assistance from the appropriate staff member. The School will not accept responsibility for the loss or damage of mobile phones or personal electronic devices.

If mobile phones are seen in corridors, classrooms, or used outside of the permitted circumstances, they will be confiscated and made available for collection from Reception at the end of the day. Repeated breaches of this policy may result in further consequences in line with the School's behaviour expectations.

School Canteen

The School Canteen is open Monday to Friday. Online orders must be made before 8:30am through the [Flexischools App](#) which is available free from the [Apple](#) and [Android](#) App stores. A variety of foods are offered and healthy, nutritional choices are encouraged.

The canteen is cashless and students can purchase items using their student ID card (linked to their Flexischools account) or their own debit card.

Recess and Lunch

Nut Allergies

Fahan is an allergy-aware School. To ensure the health and safety of all students at Fahan, we ask that food containing nuts (including, but not limited to, muesli bars, peanut butter and any nuts or nut-based products or oils) is not packed as part of student lunches or brought to School. This action has been necessitated by the number and severity of allergies amongst our community. We appreciate your support and understanding.

Food Wrap

At Fahan we strive to advance our environmental practices and awareness including waste reduction across the School. We ask that students bring lunch that has sustainable packaging and minimise single-use plastics in the form of wraps and bags. Where possible, please provide reusable containers and paper packaging.

Books and Stationery

Textbooks are ordered online through [Box of Books](#). The textbooks assigned to subjects are listed on the Fahan website along with stationery requirements. Stationery may be purchased from a retailer of parents' choice. All stationery must be labelled.

Homework

Homework is designed with particular purpose in mind. The aim of homework is to nurture the development of good study habits and routines. Homework should reinforce learning concepts and allow time for completion of work assigned during the School day. Homework may also be completed during study periods, which are timetabled during the week.

Parent Information

Device Program

Fahan School is transitioning to a managed device program for Years 7–12, with Year 7 and Year 10 as the first groups to join in 2026. This marks the beginning of a three-year rollout of a School-managed one-to-one laptop program for the Senior School, with all students participating by 2028. [More information about the Fahan School Device Program is available on our website.](#)

Year 9 – 2026

Students will continue to bring their own device, unless they have opted in to the managed device program.

For those students bringing their own device

- Any Apple or Windows laptop running a current operating system is acceptable.
- Devices are personally owned, managed by families and not covered under School levies or insurance.

For those students that opted into the managed device program.

- Students will be issued a School-owned Windows laptop.
- Devices are fully managed by the School and may be taken home when required.
- All costs are included in School levies.

Year 10 – 2026

- Students will be issued a School-owned Windows laptop.
- Devices are fully managed by the School and may be taken home when required.
- All costs are included in School levies.
- The above does not apply to those families that opted out of the managed device program.

Years 11 and 12 – 2026

- Students will continue to bring their own device.
- Any Apple or Windows laptop running a current operating system is acceptable.
- Devices are personally owned, managed by families and not covered under School levies or insurance.

Excursions, Camps and Outdoor Experiences

Students have opportunities to take part in a range of educational excursions throughout the year. At the beginning of each year, all parents are required to complete an excursion permission form. No student may take part in an excursion without parental permission for legal and insurance reasons. Notification of intended excursions will be communicated via EdSmart.

Outdoor Education is a valued part of learning at Fahan. The Outdoor Education Program provides experiential learning opportunities with the aim of cultivating courage, positive self-evaluation, and relational development through trust, cooperation, and participation in a range of outdoor pursuits.

All students in Years 9 and 10 participate in a Tasmanian-based Outdoor Education program across the year, designed to build skills, confidence, independence and leadership. The program is delivered in a small-group model (typically 12–14 students) to support positive learning outcomes, wellbeing and connection.

In Year 9, students take part in a sequence of themed expeditions across coastal, mountain, alpine and river environments. These experiences align with the Lumina 9 program and support students to grow through challenge and reflection, with a focus on developing resilience, leadership, gratitude and independence.

In Year 10, the program becomes increasingly student-directed, with students taking greater responsibility for designing and planning elements of their expedition. The Year 10 program emphasises independence, leadership and the development of more advanced technical outdoor skills across a range of environments.

Students in Years 9 and 10 are expected to have their own waterproof jacket, a good quality sleeping bag, head torch, and inflatable sleeping mat. This is the minimum basic equipment students will require for compulsory Outdoor Education through to the end of Year 10.

Parent Communications

We ask that communication with students during the day is made only via Reception or Fahan staff. You can communicate with teachers in person or via email, with the exception of absences which must be sent to email absence@fahan.tas.edu.au

EdSmart

School notices will be sent home via EdSmart, an online forms system for parents. This relates to important School information and some content may require your acknowledgement or permission.

Assessment, Feedback and Reporting

Assessment, feedback and reporting are integral components of learning with invaluable information that:

- enables students to reflect on their learning, what they have done well and how they might extend or improve.
- provides teachers with evaluation strategies and ways to identify areas of necessary support or extension.
- provides parents with an ongoing indication of student progress.

Assessment and feedback occurs on an ongoing basis and in many different forms. Wherever practical, assessment and feedback information is recorded on *The Tree* and is available for students and parents to view at any time. Shared information on assessment, feedback and reporting is a key aspect of the partnership between parents and teachers, which supports student learning and progress.

The Tree

The Tree is Fahan School's virtual learning environment and is a useful resource for all parents and carers. It is used as a tool to share and access information relevant to classes and School life. By logging into *The Tree*, you will be able to view general School information, the School Calendar, Timetable, Assessment Calendar (due work) and Academic Reports. Parents of new students will receive log in details prior to their daughter's commencement.

Fahan School App

The [Fahan School App](#), is available free from the [Apple](#) and [Android](#) app stores and contains similar information to what is found on *The Tree*.

School Newsletter

The online newsletter is emailed to parents and is also available to view on the [Fahan School App](#). News from around the School, important dates, upcoming events, news from our Parents and Friends' Association and more is included. This is a useful way of keeping in touch with the School Community on a regular basis.

Pastoral Care

Student Wellbeing

Student wellbeing is very important at Fahan School. Pastoral Care teachers are the first port of call if a wellbeing issue arises. Should an academic concern emerge, direct contact with the subject teacher is the preferred pathway.

If there is a wellbeing concern, parents are encouraged to make an appointment as soon as possible with their child's Pastoral Care teacher to discuss. We welcome any information that will help us better understand and work with your child. It is important to share any problems evident at home that may be affecting your child's performance or behaviour. If parents feel unable to talk to the class teacher or the Pastoral Care teacher, they should then contact the relevant Head of House.

Counselling and Support

Counselling, welfare and support services are available for students at Fahan School. Students may make appointments with the School Counsellor, Dr Alison Manson, via *The Tree*.

School Psychologist appointments are also available, based on referral through consultation with the relevant Head of House.



Alison Manson
mansona@fahan.tas.edu.au

Academic Support

Class teachers address the individual and diverse academic needs of students through a differentiated curriculum in all subject areas. Students with additional needs and gifted students may access further support through the Academic Support program. The Academic Support program invites eligible students to receive additional literacy and numeracy support in small groups and individually.

Some students may require an Individual Success Plan or Gifted Profile. Success Plans and Gifted Profiles outline a student's specific strengths, interests and challenges. These documents support teachers to address the individual needs of students to ensure that the student can reach their potential and engage fully in the curriculum.

Coordinator of Academic Support, Mrs Andrea Gadon, can be contacted for advice and further information about Fahan's Academic Support program.



Andrea Gadon
gadona@fahan.tas.edu.au

General Information

Big Sister, Little Sister

The purpose of the *Big Sister, Little Sister* program is for each student to get to know other students from different year groups within their own House. A variety of activities are organised on an informal basis by the Junior School Chair. The students from the younger grades enjoy the opportunity to be with the older students. The program also allows the older students to visit the younger students during special classroom events.

Fahan Parents and Friends' Association

The Parents and Friends' Association (P&F) at Fahan School is integral to the sustained success of the School's overall operation. All parents of a current student of the School who are interested in being involved are welcome. Small or large, time donated to the P&F helps to enrich your child's school.

The P&F Class Representative (Class Rep) acts as a liaison between the parents of a class and the P&F. A request for volunteers is sent to parents at start of each year and some year groups have one Rep while others have two or three. It is not a big time commitment, but some prefer to share the experience. Some classes keep the same rep for a few years and some like to change every year. Once finalised, a list of Class Reps is included in the School newsletter. For more information email pandf@fahan.tas.edu.au

Lunchtime Activities

Students are encouraged to be active and involved during the lunch break. Team sports and trainings, athletics practices, choir rehearsals, orchestra rehearsals and study sessions are held on different days during the School week.

Senior Library

The Senior Library is open from 8:30am - 3:20pm everyday (closed 12:30pm - 1:00pm).

The Senior Library is the hub of the Senior School and plays a vital role in the learning needs of the Senior School students. The Senior Library is staffed by Teacher-Librarians specifically qualified to assist and work with students and staff. Individuals, small groups and whole classes make use of the learning space for research, study and recreational reading purposes.

The Senior Library resource collections support the curriculum and teaching program. It provides users with access to information via print, audio-visual and digital forms, with 24/7 access through *The Tree*. The Library also aims to develop and sustain the students habit and enjoyment of reading through the provision of diverse and high-quality reading material.



Co-Curricular Programs

Fahan encourages student participation in co-curricular activities. There are many advantages to this, which include connection with peers, development of teamwork, commitment, leadership, improved self-esteem and confidence.

Fahan offers its students an extensive co-curricular program to suit the needs and passions of all girls. Students can participate in activities such as sport, music, visual arts, performing arts, debating, student leadership, community service, exchange programs and intrastate and interstate trips.

Amnesty Group

All Senior School students can join the Amnesty Group which is run by the Year 12 Community Chair. The aim of the group is raising awareness of social justice issues and in turn raise money for chosen charities. The group holds inclusive weekly meetings to discuss upcoming guest speakers and to work on presentations for assemblies.

Book Club

Senior School students have a dedicated Book Club. It is a student-driven vertical group open to students in Years 7-12. Participants in the Club agree on a set novel and meet once a week for silent reading and twice a week for Discussion group. The group runs throughout the year, and students are welcome to participate as their other extracurricular activities allow. Students can earn a Bar for their commitment to Book Club.

Da Vinci Decathlon

Students can take part in the Da Vinci Decathlon. This is an academic competition designed to challenge and stimulate the minds of school students. Students compete in teams of eight across 10 disciplines: engineering, mathematics and chess, code breaking, art and poetry, science, English, ideation, creative producers, cartography and legacy.

Debating

Debating offers students the opportunity to develop confident public speaking skills, as members of a cohesive team. The girls develop

valuable life skills and how to present counter persuasive perspectives using structured, evidence-based arguments. Students have the opportunity to also participate in House Debating competitions.

Mathematics Relay

Students can take part in the Mathematical Association of Tasmania (MAT) Mathematics Relays which are held annually across the State. The relays see teams of four students take on mathematical problems of increasing difficulty as they race to beat other competitors and the clock.

Music

Fahan offers a variety of opportunities for students to participate in choirs, ensembles and private instrument tuition.

Ensembles

During your daughter's musical education at Fahan she may join a choir or one of the instrumental ensembles on offer.

Private Music Tuition

Private music tuition is offered to all students. This is an arrangement between parent and music teacher. The School has a number of highly qualified peripatetic music staff who teach a wide range of instruments. This arrangement is made through the Music Administrator and is done so at the beginning of each Term.

There is a set timetable with lessons generally being held on the same day each week. Students will generally have their lessons before or after School or during recess or lunch break times.

Information regarding the Co-Curricular Music Program will be sent to families at the start of the year.

Writing Club

The Writing Club meet regularly throughout the year and are given writing prompts and creative writing activities to explore. The group also work on entries for potential writing competitions throughout the year where they can check in and seek mentoring and assistance.

Co-Curricular Programs

Co-Curricular Sporting Program

Fahan is an active member of the Sports Association of Tasmanian Independent Schools (SATIS) and, as such, seeks to provide the students with a range of sporting experiences, in which all students, regardless of ability, can participate. There are numerous sporting offerings for the students' enjoyment with a variety of sports offered each term.

Information about sports, teams, sign-ups and training is available, and regularly updated, on *The Tree*, on Clipboard and on the Sports Notice Board in the Years 7-8 foyer. Parents and students in Years 9-12 will receive an EdSmart notice in the term prior to the sport commencing, outlining key details and sign-up deadlines.

Please note that students, *not parents*, complete their sport sign-ups through **Clipboard**, which is accessible via *The Tree* or the Fahan School App.

Students are encouraged to discuss their options with their parents and ensure they can commit to their chosen sport(s).

Fahan Senior Sports Coordinator, Jo Banks-Smith, can be contacted for further information about Fahan's sporting programs. Contact: bankssmithj@fahan.tas.edu.au

All games will be played during the week after School.

Most games commence at 4:15pm, while some games will start at 5:00pm. Sport training sessions will be advised and students will need to arrange transport to all games.

Years 9 - 12 Sport

Term 1	Term 2	Term 3	Term 4
Basketball First/Second Grade Wednesday afternoon Cricket Years 7-10 Thursday afternoon Rowing Sailing Tuesday or Wednesday races Soccer Tuesday afternoon Tennis First/Second Grade Thursday afternoon Volleyball Years 9-10 First/Second Grade Monday afternoon House Athletics Carnival SSATIS/SATIS Athletics Carnival	AFL First/Second Grade Thursday afternoon Badminton Friday afternoon Hockey First Grade Tuesday afternoon Second Grade Monday afternoon Netball Tuesday afternoon Waterpolo Friday evening House Cross Country SSATIS Cross Country All Schools Cross Country Winter Sports Day	AFL Tuesday afternoon Badminton First/Second Grade Basketball Wednesday afternoon Netball First/Second Grade Monday afternoon Soccer First/Second Grade Thursday afternoon House Swimming Carnival SSATIS/SATIS Swimming Carnival	Rowing Sailing Wednesday afternoon Tennis Monday afternoon Touch Football Wednesday afternoon Triathlon - Secondary All Schools Beach Volleyball Schools Cup

Fahan School Policies

Statement of Commitment to Child Safety

The School is committed to the National Principles for Child Safe Organisations.

All children and young people who come to Fahan School have a right to feel and be safe. We are committed to providing a child safe and child friendly environment, where children and young people are safe and feel safe, and are able to actively participate in decisions that affect their lives.

We have zero tolerance for child abuse, neglect and other harm and are committed to acting in students' best interests and keeping them safe from harm.

The School regards its child safety responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintaining a child safe culture.

Each member of the School community has a responsibility to understand the important and specific role that they play individually and collectively to ensure that the wellbeing and safety of all students is at the forefront of all that they do and every decision that they make. [To read more about our Child Safe Policy click here.](#)

Bullying

Bullying is the **repeated and intentional** behaviour of causing fear, distress or harm towards another person that involves an imbalance of power. It can involve humiliation, domination, intimidation, victimisation and harassment. In any bullying incident there are likely to be three parties involved: the bully, the person being bullied, and bystanders.

Fahan School recognises its duty to students to provide a safe and positive learning environment where individual differences and diversity within the School is respected and accepted.

Bullying is not tolerated at Fahan School. [To read our Bullying Policy, click here.](#)

Medication

If a student requires prescribed or over-the-counter medication during school hours, parents/guardians must notify the School and provide detailed information on the student's medical needs, including known allergies or illnesses, along with written authorisation for staff to administer the medication. Please email your request to medical@fahan.tas.edu.au. All medications must be supplied in their original packaging, clearly labelled with the student's name, dosage, and instructions.

Students are not permitted to carry medication unless a specific agreement is made as part of an approved Health Care Plan. Providing this information ensures the School can take appropriate action and offer the necessary support. [Further information is available in the Medication Administration Policy and Procedures.](#)

Sun Protection

Fahan encourages all students to be sun safe when outdoors at School or away from School on camps or excursions, by applying sunscreen (SPF 50+) and wearing sun hats when and wherever it is necessary during Terms 1 and 4. Parents are asked to help students apply sunscreen before School. Sunscreen is available for students to reapply at School as needed.

Two styles of cotton sun hats are available for purchase from Midford. Students are required to have a sun hat that is also to be worn during Physical Education lessons.

Anaphylaxis and Allergies

We aim to minimise the possibility of exposure to potential allergens such as nuts. Food brought into the School from home must not contain nuts (peanuts or tree nuts). This includes packets of nuts and products such as peanut butter, Nutella, muesli bars or chocolate bars containing nuts or traces of nuts, or nut-based oils, etc. This policy applies in all situations and covers School lunches, birthday cakes, etc, brought in by the students, as well as food provided by parents for events such as the Fahan Fair etc. This requirement will be regularly communicated to all parents. [A detailed version of the Fahan School Allergies and Anaphylaxis Policy](#)

Fahan School Policies

Student Illness and Health

We ask that parents check their child's health each morning before School. No student should be sent to School if there is any indication that they are unwell. Parents will be contacted if a teacher is concerned about a student's health. A student who becomes ill at School will be made comfortable in the first aid room at Reception until they are collected.

Cybersafety

Fahan's Cybersafety Policy manages the risks of ICT being used inappropriately at School while maximising the benefits of ICT for students. Students, parents and staff sign a Cybersafety User Agreement at the beginning of the School year, which outlines specific expectations regarding the School's ICT facilities.

Fahan's approach provides students with the knowledge, application skills and ethical decision-making skills to ensure that their online experience is a safe, positive and responsible one.

Senior School Late Submission Policy

The Late Submission Policy has been developed by staff to foster a sense of responsibility in students in meeting deadlines of all summative assessment tasks. While there will be penalties for late submission or non-submission of work, the emphasis of this policy is more focused on the students taking ownership of their work and communicating appropriately with staff.

The procedures for the submission of tasks are outlined below:

Requesting Extensions

Extensions may be requested for significant reasons provided a minimum of 48 hours' notice is given. This should be communicated to the teacher, in person by the student, or if the student is not able to be at School due to illness, email will be sufficient. At that time the student should be prepared to show the progress already made on the task.

The class teacher will then use their discretion as to whether the extension will be granted and the length of the extension. Should an extension be declined by a teacher, the student may choose to appeal this decision by writing formally to the subject Coordinators (or Deputy Principal if the teacher is the Subject Coordinator).

Students granted extensions are not penalised for late submissions, provided the assignment is submitted on or prior to the extended due date.



Fahan School Policies

Academic Integrity Policy

Academic integrity encompasses upholding the values of honesty, fairness, and authenticity in every aspect of academic work. It is about acknowledging the contributions of others, respecting intellectual property rights, and engaging in responsible research and scholarly practices. By adhering to these principles, we create an environment where knowledge is valued, ideas are celebrated, and learning flourishes.

This Academic Integrity Policy serves as a framework to guide our community in upholding the principles of academic integrity. It outlines clear definitions, expectations, and consequences related to plagiarism, cheating, and other forms of academic dishonesty. By adhering to these guidelines, we reaffirm our commitment to nurturing a community that values integrity and honesty.

Feedback

At Fahan, we are dedicated to fostering open communication and ensuring the wellbeing of all students and their families. We welcome your feedback and are committed to:

- Providing opportunities for you to share your feedback or raise any concerns;
- Keeping you informed about how you can communicate with us;
- Responding to feedback in a timely, respectful, and considerate manner;
- Upholding privacy and confidentiality at all times;
- Directing your feedback to the most appropriate area for review and resolution;
- Taking appropriate action to address concerns, grievances, or complaints.

Your voice matters, and we value your input as we work together to support our School Community.

If you wish to provide us with feedback, please email us at fahanschool@fahan.tas.edu.au

If you do wish to lodge a formal complaint, please ensure that you have first read through our [Complaints and Grievances Policy and Procedure](#), and understand that submitting a form through this web site is a formal process that will require further involvement on your part.

[If you wish to make a formal statement regarding a complaint or grievance, please complete our Complaints Form.](#)

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